

## SECURITIES AND EXCHANGE BOARD OF INDIA

Securities and Exchange Board of India (SEBI), a statutory regulatory body established by an Act of Parliament, to protect the interests of investors in securities and to promote the development of, and to regulate the securities market, invites applications from Indian citizens for the following posts:

### 1. POSTS AND QUALIFICATIONS:

Sl	Name of the Post	Total number of posts	Reservation				Out of which PWD (^^)	Qualifications as on 30/06/2010
			General	OBC	SC	ST		
1	Asst. Manager, Officer Grade A – General Stream	60	32	16	8	4	2	Masters Degree in Economics/Commerce/MBA/ Post Graduate Degree in Management/Post Graduate Diploma in Management with 55% marks((50% for SC/ST/ PWD). in the aggregate, CA/CFA/CS/ICWA
2	Officer Grade A- Legal Stream	06	05	01	0	0	01	Bachelors' degree in Law from a recognized University / Institute with minimum 55% marks (50% for PWD) or LL.M.
3	Officer Grade A – Research Stream	08	05	02	01	0	01	Masters degree in Statistics / Economics / Commerce / MBA (Finance) / Econometrics with minimum 55% marks (50% for SC/ PWD). Candidates with a doctorate in topics related to the above subjects will be given preference.
4	Asst. Manager, Grade A – Information Systems – Technical Stream	08	05	02	01	0	01	First class graduate (55% for SC/ PWD) in Engineering (electrical / electronics / electronics and communication engineering / information technology / computer science) / First class Masters degree (55% for SC/ PWD) in Computers Application / First class graduate in any discipline (55% for SC/ PWD) with post graduate qualification (minimum two years duration) in computers / information technology.
5	Asst. Manager, Grade A – Engineering (Civil) – Technical	02	02	-	-	-	01	Bachelor's degree in Civil Engineering with minimum 60% marks. (55% for PWD)

	Stream							
6	Asst. Manager – Engineering (Electrical) – Technical Stream	02	01	01	-	-	01	Bachelors degree in Electrical Engineering with minimum 60% marks (55% for <b>PWD</b> )
7	Officer Grade A- Official Language Stream	04	03	01	-	-	01	Masters Degree in Hindi with 55% in the aggregate with English as one of the subjects at Bachelors Degree level or Masters Degree in Sanskrit /English /Economics/Commerce with 55% in the aggregate with Hindi as a subject at Bachelors Degree level. (50% for <b>PWD</b> )

**^^ PERSONS WITH DISABILITY (PWD)** – Only persons with disabilities Orthopaedically Challenged/ Visually Challenged/ Hearing Impaired having 40% or more disability, are eligible to apply for the posts.

As the reservation for PWD is on horizontal basis, the selected candidates will be placed in the appropriate category (viz: SC, ST, OBC, and General to which they belong to)

## 2. AGE LIMIT FOR ALL POSTS:

Not above 27 years as on 30/06/2010 i.e. applicants must have been born on or after 1.7.1983 (Relaxable by 10 years for PWD candidates, 5 years for SC/ST candidates and 3 years for OBC candidates). *There is no age limit for internal candidates.*

## 3. COMPUTER LITERACY:

Candidates are expected to be computer literate and conversant with MS Office, Word and Excel Applications.

For candidates applying for the Official Language stream, experience in the use of Hindi software packages and the knowledge of Hindi terminology connected with Finance and Securities would be desirable.

## 4. MODE OF SELECTION:

Mode of selection will be Written Examinations (WE) and Interview as under:

I) Written Examination (WE): an examination of Objective type (Multiple Choice) for 200 marks will be held on Sunday, 05/12/2010. Candidates would have to secure minimum marks separately for each test as decided by the Board, based on Group Performance.

(a) For General Stream /Research Stream: The examination will consist of tests for i) English Language, ii) Quantitative Aptitude, iii) Reasoning ability and iv) General Awareness.

(b) For Legal Stream/ Technical Stream (Information Technology, Civil Engineering and Electrical Engineering)/ Official Language Stream/: The examination will consist of tests for i) English Language, ii), Reasoning ability and iii) Quantitative Aptitude iv) General Awareness and (v) Professional Knowledge.

II) Interview: Candidates will be short-listed for interview based on the aggregate marks obtained in the written examination. The Board reserves the right to modify the selection procedure, if deemed fit

## 5. REMUNERATION / BENEFITS:

Selected candidates would be appointed in the Grade A scale of 11250-700(11)-18950-EB-700(4)-21750-750(1)-22500(under revision) .Presently, total emoluments at the minimum of this scale are approx. (a) Rs. 22,000/- p.m. if Board's accommodation is availed or (b) Rs. 42, 000/-, if Board's accommodation is not availed.

The Board has an attractive scheme of benefits including Gratuity, Leave Fare Concession, Conveyance Reimbursement / Vehicle Maintenance Reimbursement, Medical Facilities and Medical Insurance, Accident Insurance, Reimbursement for Financial Dailies, Scheme for Furnishing of Residence, Reimbursement for Telephone at residence, etc.

**The CTC for the post would be Rs. 8.8 lakhs (approx) p.a.**

## 6. POSTING:

While the Head Office of the Board is in Mumbai, the candidates appointed are liable to be transferred to any of the offices / locations where the Board has its offices, at the discretion of the Board.

## 7. WRITTEN TEST CENTRES:

The written test will be held on Sunday 05/12/2010 at the following centers viz: Mumbai, Delhi, Kolkata, Chennai, Ahmedabad, Guwahati and the addresses of the venue will be advised in the call letter.

## 8. HOW TO APPLY:

- i) **Candidates are required to apply On-Line through website [www.sebi.gov.in](http://www.sebi.gov.in) No other means/ mode of application will be accepted.**
- ii) **Candidates are required to have a valid personal e-mail ID.** It should be kept active during the currency of this recruitment project. Board may send call letters for written test, interview etc. through the registered e-mail ID. **Under no circumstances, he/she should share/mention e-mail ID to/ of any other person.**
- iii) In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying on-line.
- iv) Applicants are first required to go to SEBI's website '[www.sebi.gov.in](http://www.sebi.gov.in)' and click on the Home Page open the link "Recruitment".
- v) Thereafter, open the Recruitment Notification entitled "SEBI RECRUITMENT EXERCISE-2010".
- vi) Take a Print of the entire Recruitment Notification, including the '**[FEES PAYMENT CHALLAN](#)**'.
- vii) Fill in the **[Fee Payment Challan](#)** in clear and legible handwriting in BLOCK LETTERS.
- viii) Go to the nearest SBI Branch with the Fee payment Challan duly filled in and pay, in Cash, the appropriate Application Fee/Postage in **CBS Account No.31423867665** with state Bank of India Branch in favour of "SEBI RECRUITMENT EXERCISE-2010". The amount of fee /postage charges to be paid is indicated below :

Category of Applicant	Amount of Fees/postage charges (Non-refundable)
SC/ST/Persons With Disability (PWD)	No fees payable (Rs: 50 postage charges)

GEN/OBC	Application fees Rs: 450+ Rs.50/- postage charges
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- ix) Obtain the Applicant's Counterfoil Copy of the Application Fee Payment Challan duly receipted by the Bank with **(a) Branch Name & Code Number, (b) Journal/Scroll Number, (c) Date of Deposit & amount.**
- x) Candidates are now ready to Apply On-Line by re-visiting the Recruitment page of SEBI's website and going to the sub link titled ""SEBI RECRUITMENT EXERCISE-2010".
- xi) **Click on this sub link will open up the appropriate On-Line Application Format.**
- xii) Carefully fill in the necessary details from the Recruitment Application Fee Payment Challan in the On-Line Application Form at the appropriate places.
- xiii) **Original counterfoil of the fee payment challan will have to be submitted with the Call Letter at the time of written test. Without counterfoil of the fee payment challan the candidate will not be allowed to appear in the written test. Candidates are advised to keep a photocopy of the fee payment challan for future use.**
- xiv) **The name of the candidate or his/her father/husband etc. should be spelt correctly in the application as it appears in the certificates/marksheets. Any change / alteration found may disqualify the candidature.**

#### 9. GENERAL INSTRUCTIONS:

1. Separate applications are to be made for each post.
2. Mode of Selection will be Written Test and Interview. The Board reserves the right to modify the selection procedure, if deemed fit. Outstation candidates called for Interview will be reimbursed single AC Three Tier Class railway fare for the to and fro journey by the shortest route, subject to submission of necessary documentary evidence.
3. Candidates should satisfy themselves about their eligibility for the post applied for. The Board would admit to the written test all the candidates applying with the requisite fee (wherever applicable) and shall determine their eligibility only at the final stage, i.e. while calling them for interview.
4. The Written test will be held at Mumbai, Kolkata, Delhi, Chennai, Ahmedabad and Guwahati provided sufficient numbers of candidates are available for these centres. Candidates will be required to appear for the Written Test at their own cost.
5. The Board reserves the right to raise the minimum standards in respect of qualification, in order to restrict the number of candidates to be called for the Interview. Thus, merely fulfilling the eligibility conditions laid down in the advertisement as regards qualifications, would not automatically entitle any candidate to be called for the Interview.
6. The decision of SEBI in all matters would be final and binding, and no correspondence in this regard would be entertained.

<b>Opening Date for Online Registration</b>	<b>12/10/2010</b>
<b>Closing Date for Online Registration(Including for Candidates from far-flung areas)</b>	<b>31/10/2010</b>
<b>Date of written examination</b>	<b>05/12/2010</b>