



## SECURITIES AND EXCHANGE BOARD OF INDIA

### Recruitment of Chief Information Technology Security Officer

Securities and Exchange Board of India (SEBI), is a statutory regulatory body established by an Act of Parliament, to protect the interests of investors in securities, to promote the development of and to regulate the securities market. SEBI invites applications from Indian citizens for the posts of Chief Information Technology Security Officer on contract basis. **SEBI reserves the right to fill up the post or not to fill up the post at all.**

**No. of posts: 01 (One)**

#### **Job Requirement:**

The candidate will be responsible for the following:

- i. Strengthening SEBI's regulatory policy framework in the area of cyber security
- ii. Ensuring implementation of regulatory policies across security markets
- iii. Enhancing capacity building at SEBI/market participants with respect to cyber security and space
- iv. To develop stress testing mechanism to mitigate risk arising out of cyber-attacks
- v. To be responsible for taking corrective measures/prudent response in case of cyber-attacks at SEBI/ market participants
- vi. To observe developments in cyber technology/security and prepare inputs for regulatory policy development
- vii. To appraise the management about global developments and necessary action points in the area of cyber security
- viii. To support operational departments to co-ordinate with other authorities and market participants on issues related to cyber security

#### **Educational Qualification and Experience (as on 31/08/2016):**

1. The candidate should be a post graduate (minimum two years duration) in computers / information technology with a Bachelor's degree in Engineering (electrical / electronic / electronics and communication engineering / information technology / computer science) or a Master's degree in Computers Application.
2. The candidate should possess atleast 10 years of experience in IT industry, preferably in Cyber Security and IT Systems Audit and Assessment and implementation of critical IT systems and at least five years at a fairly senior level as Head of a large unit of an IT Company or IT unit of a bank / financial institution/ market infrastructure institution, with sound knowledge of development,

implementation and management of IT related projects with appropriate managerial skills.

3. Eligible SEBI employees may also apply.

**Tenure:** The initial contract will be for a period of 3 years. The said contract will terminate with 3 months' notice from either side.

**Age Limit (as on 31/08/2016):** The candidate should not be more than 55 years of age and not less than 45 years of age. The contract will expire on completion of three years or the candidate attaining the age of 60 years, whichever is earlier.

**Mode of Selection:** Mode of selection will be Interview. SEBI reserves the right to raise the minimum experience in order to limit the candidates called for interview. Appointment of selected candidate is subject to his/her being declared medically fit by the Medical Officer appointed/approved by SEBI.

#### **Service Conditions / Pay and Allowances:**

- a. **Remuneration:** The candidate will be appointed on scale of pay of 101900-3000(4)-113900 (5 years).
- b. **Benefits:** Other benefits viz., SEBI provided Accommodation/ Housing Allowance, LFC, Medical Expenses (both declaration and non-declaration), Accident Insurance, Reimbursement of Residential Telephone, Financial Dailies, Book Grant, Briefcase, Vehicle Maintenance (including Driver's Salary), Protocol Allowance, House Cleaning Allowance, Entertainment Allowance, Health Check up, Eye Refraction Test, Subsidized Lunch Facility etc. Deductions for Insurance, Medical Assistant Fund, Subsidized Lunch Facility and taxes will be done as per rules.
- c. **CTC:** The annual Cost To Company shall approximately work out to Rs. 48.50 lacs.
- d. **Posting:** The candidate would be posted at the Head Office of SEBI at Mumbai. However, the service may be transferred to any location in India where SEBI has its Offices.

#### **A) GENERAL INSTRUCTIONS:**

1. Applications which are incomplete, or received after the prescribed date will not be considered.

2. Mode of Selection will be shortlisting and Interview. The Board reserves the right to modify the selection procedure, if deemed fit.
3. Outstation candidates called for Interview for the post of Chief Information Technology Security Officer will be reimbursed 'Y' Class Air fare for the to and fro journey by the shortest route from the place of their residence, to the place of Interview, subject to submission of necessary documentary evidence.
4. Candidates should satisfy themselves about their eligibility for the post applied for. The Board shall determine their eligibility only at the final stage, i.e. while calling them for interview.
5. The Board reserves the right to relax any of the requirements for the candidates in deserving cases.
6. The Candidate appointed on contract basis will **not** be entitled for permanent employment with SEBI.
7. Candidates applying for the post of Chief Information Technology Security Officer (On Contract) who are already in service of Govt./ Quasi-Govt. Organisations and Public Sector Banks /Undertakings will have to produce a "No Objection Certificate" from their employer, at the time of Interview.
8. The Board reserves the right to raise the minimum standards in respect of experience/ qualification in order to restrict the number of candidates to be called for the Interview. Thus, merely fulfilling the eligibility conditions laid down in the advertisement as regards qualifications, would not automatically entitle any candidate to be called for the Interview.
9. The Board reserves the right to cancel the Advertisement fully or partly on any grounds.
10. Canvassing in any form will disqualify the candidate.
11. If the candidates are not eligible or have knowingly or willfully furnished incorrect or false particulars or suppressed material information, their candidature will be liable to be cancelled at any stage of the selection. If the candidate qualifies in the selection process

and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled and if appointed, the contract would be terminated without any notice or compensation.

12. If the candidates are not eligible or have knowingly or willfully furnished incorrect or false particulars or suppressed material information, their candidature will be liable to be cancelled at any stage of the selection. If the candidate qualifies in the selection process and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled and if appointed, the contract would be terminated without any notice or compensation.
13. Applications received after due date will not be entertained. The Board takes no responsibility for any delay in receipt of application or loss thereof in postal transit.
14. The decision of Board in all matters would be final and binding, and no correspondence in this regard would be entertained.

#### **B) HOW TO APPLY:**

15. Candidates who satisfy the eligibility norms may apply giving their bio data strictly in the format given below.
16. Applications should be sent by ordinary post in a cover superscribing the post applied for 'SEBI – Application for the post of CHIEF INFORMATION TECHNOLOGY SECURITY OFFICER to the following address:

General Manager (HRD)  
Securities and Exchange Board of India  
Plot No.C4-A, "G" Block  
Bandra-Kurla Complex  
Bandra (East),  
Mumbai 400 051

so as to reach **latest by October 17, 2016.**

17. Alternatively, applications in the prescribed format can also be sent through e-mail at [recruitment@sebi.gov.in](mailto:recruitment@sebi.gov.in) **latest by October 17, 2016.**
18. Applications received after this date are liable to be rejected.

**SECURITIES AND EXCHANGE BOARD OF INDIA**

**Application for the post of Chief Information Technology Security Officer**

<b>1. Name in full: (all Capital)</b>	<b>FIRST</b>								<b>MIDDLE</b>								<b>SURNAME</b>							
<b>2. Father's Name</b>																								
<b>3. Sex: (√)</b>	<input checked="" type="checkbox"/> M									<input type="checkbox"/> F														
<b>4. Date of Birth:</b>	D	D	M	M	Y	Y	Y	Y																
<b>5. Total Experience in (in months)</b>	<b>In figure</b>				<b>In words</b>				<b>Paste Passport size photograph in the box and sign across it</b>															
<b>6. Details of Experience in any institution (if any):</b>																								
Employer Name & Address						Designation						Job Profile						Period		Duration				
																		From	To	Years	Months.			
<b>7. Academic Qualifications as on 31/08/2016:</b>																								
<b>Qualification</b>	<b>Examination</b>	<b>Main Subjects</b>						<b>Year of passing</b>	<b>University/ Institute</b>						<b>Overall (%) of marks</b>	<b>Class/ Division</b>								
Graduation																								
Post Graduation																								
Any other																								
<b>8. Postal Address (English – in capital letters only)</b>													Dist.:											
													State:											
	Pin Code:												E Mail :											
	Mobile:												Telephone with STD code:											

**I declare that the information furnished above is true and correct to the best of my knowledge & belief. I understand that if at any stage, if found that any information given in this application is false/ incorrect or that I do not satisfy the eligibility criteria according to the Board, my candidature/ appointment is liable to be cancelled/ terminated. I have read and understood the stipulations given in the advertisement and hereby undertake to abide by them.**

**Place:**

**Signature of the Applicant  
Date:**