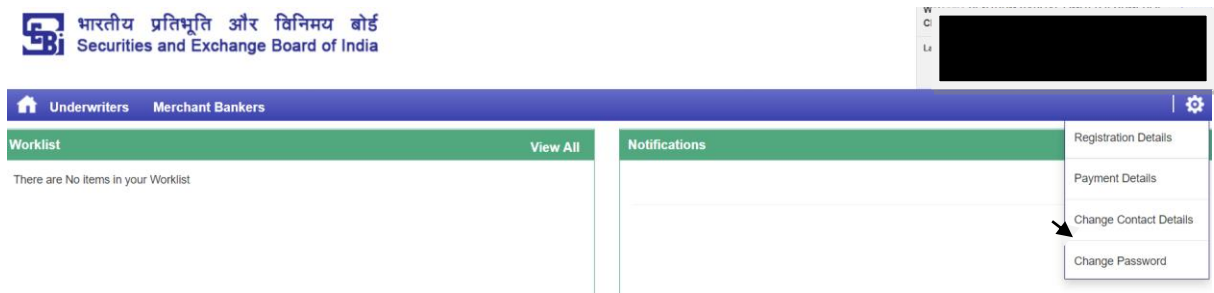


Update Contact Details - FAQs

1. My contact details have to be updated. How do I make the necessary changes.

Kindly login to the SEBI Intermediary Portal (SI Portal). Click the settings icon on the right hand corner (Gear symbol) and select Change Contact Details. Make the required changes and submit. Email confirmation will be provided upon submission (relevant screenshot attached).



2. My user password details have to be updated. How do I make the necessary changes.

Kindly login to the SEBI Intermediary Portal (SI Portal). Click the settings icon on the right hand corner (Gear symbol) and select Change Password. Enter the new password according to guidelines displayed and submit. Email confirmation will be provided upon submission (relevant screenshot attached).

The screenshot shows the 'Change Password' form in the SEBI Intermediary Portal. The form has three input fields: 'Old Password:', 'New Password:', and 'Confirm Password:'. Below the form, there is a 'Submit' button. At the bottom of the page, there are four password guidelines:

- Password should be at least 8 characters in length
- Password should contain both upper and lower case characters (e.g., a-z, A-Z) as well as digits (e.g., 0-9), i.e. it should be alphanumeric
- Same character should not be repeated in continuation in the password
- Last four passwords must not be used

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